

28 October 1957

MEMORANDUM FOR: Chief, HC/RQM/WT

SUBJECT : Distribution of Information Reports

1. A review of recent dissemination by this office of the various series of CS Information Reports has shown that for most series the number of copies forwarded by PSD/OL are in excess of our requirements.

2. It is requested therefore that PSD be advised to decrease the number of copies forwarded to OCR as follows:

Report Series	No. of copies to OCR	
	From	To
CS	55	50
CS	45	35
CS	32	25
CS-C	65	55
CS-K	65	55
CS-DB	25	25 (no change)
CS-DB by Cable	32	25
CS by Cable		

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Chief, Document Division, CR

cc: Analysis Branch
Processing Branch